HUBBARD COMMUNICATIONS OFFICE Saint Hill Manor, East Grinstead, Sussex.

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HCO POLICY LETTER OF AUGUST 13, 1962

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## CLEARING

Use of Saint Hill graduates in auditing should be limited to finding goals only.

Regular Staff Auditors not trained at Saint Hill should do all the Prepchecking and goals listing necessary to obtain a complete list, all under the close supervision of a Saint Hill Graduate.

The Saint Hill graduate should then nul the goals by the latest current procedure and find the goal.

The goal found must be checked out by another Saint Hill graduate cleaning it up as needed with Mid. Ruds, and proving it out conclusively.

The Saint Hill Graduate should then prove out the four listing lines so they can be seen to react on the meter like the goal and can be answered by the pe.

The preclear should then be turned over to a regular staff auditor for the listing of lines.

After 200 items have been listed on each list a Saint Hill Graduate must ascertain that pain occurs on lines 1 and 3 and sensation on lines 2 and 4. Only then can listing continue.

The regular staff auditor must clean up the goal immediately after beginning ruds in every listing session and must call for observation by a Saint Hill Graduate of any free needle he declares.

This arrangement has the force of policy. No other auditing use of Saint Hill Graduates may be made in an HGC except in demonstration.

All possible effort must be made to clear or advance toward clearing every HGC preclear.

The HCO Bulletins of August 1, AD12 and the four lectures and demonstration tapes of the week ending August 11, AD12, or as amended, shall constitute 3GA practice on Central Organizations.

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